TANDARD FORM, NO. 64

Office Memorandum • united states government

HOLDER OF BUILDING

TO DET : SUBJECT: Aleks' leave status

Aleks' memo of last May was never answered. He wrote it after receiving your figures, because he was concerned about the tremendous disparity in the figures. I will try to abbreviate his memo for you, all based on his totals as of 13 May 1961, and your totals as of sometime in May prior to 13 May.

Note: as far as he can recall, he never signed a contract specifically for this panel, which I guess means that he has no guarantees that his pass leave, etc.

Note: as far as he can recall, he never signed a contract specifically, for this panel, which I guess means that he has no guarantees that his past leave, etc. was carried over from DOB as he assumes. He bases his figures generally on the fact that he started working for the Agency in Sep 51, at which time be was told he would have four weeks of leave a year. (As you know, 4 weeks of leave is 4 hours more a year than 6 hours a pay period).

Sick Leave: Your record indicated 23 hours, Aleks' 943 hours. He bases this on the fact that during the first 9½ years he never took sick leave, because he had so much compensatory time he always used that when he was sick. He did take 45 hours of sick leave after coming to this office, prior to 13 May 61.

He subtracted this total from what he estimated to be the number of hours of sick leave he had accrued during the 94 years, and came to the figure of 943 hours

Compensatory Time: Your balance was 33 hours, his 57, which he obtained from DOB, and which he was told by ______ would be honored here.

Annual leave: your balance was 12 hours, his 1992. This he bases 40 on the fact he had used 80 hours of annual leave during 1960 in his former office, and still had 80 hours left, which he carried over to bhis office. The other 72 hours is what he accrued working in this office up to 13 May 1961, giving a total of 152 hours. From this total he subfracted 104 hours, which was the amount of leave he used after coming to the panel.

Total amount left according to your record: (adding compensatory time and annual leave) & nours.

Total amount according to his records: 105 hours (adding complete the decimal law).

The disposity between these two figures (2 hours) to the master of law to the control of the law to the

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Office Memorandum . UNITED STATES GOVERNMENT

DATE:

FROM :

SUBJECT:

There seem to be the following problems:

 Was all of his accrued sick leave disallowed when he started working here?
 If so, this will be quite a blow to him.
 Was only \$7 33 hours of compensatory time carried over from his old job?
 Agains he was assured by ______ that all 57 hours would be carried over.
 This would seem particularly important to straighten out as soon as possible so that we can get his compensatory time off the books as quickly as possible. before reporting annual leave on the toa's.

Was the 80 hours he had left from his old job carried over for annual leave?
Again, I would assume this must have been stipulated in the contract amendment.